Complaint Letter to Car Dealership

From,
Jos Butler
Drive road, New Lane, Berkshire 200876
Yorkshire, UK

Date - 23/3/2021

To,
Billy Bowden
General Manager, GM Motors
Yorkshire, UK

Subject – Complaint on Car

Dear Sir,

I'm writing this complaint letter as the symbol of the grievances that I lately encountered on my car. I bought this brand new car from your dealership just 2 weeks ago in a brand new condition. Yesterday I planned my first long trip in the car with my family for a distance of around 100 miles. As soon as we left and went hardly 15 miles from the house the car broke down in the middle of nowhere. We tried our best to find the fault but the car remained unresponsive. Somehow we tried to arrange the mechanics to get the car fixed but to my surprise, they couldn't do anything.

At present time the car is in full breakdown condition and is out of our understanding. I never thought to have such kind of experience on my brand new car. This came as a pure disappointment to my all positivity and hopes to have the long-term bonding with my car in the dealership showroom. I kindly request you to look into the matter and exchange my car as soon as possible. You can find all the other details of the incident in the enclosure of the letter.

Thanks & regards Jos Butler