

Anytown USA

**To: Johnny and Mary Noisemaster
1234 Elm Street, Unit 52
Anytown, USA**

Re: Excessive Noise

Dear Johnny and Mary,

It has been reported, and documented, that excessive noise and disturbance has been coming from your rented premises at 1234 Elm, Unit 52, (describe, giving times/details). It is absolutely essential that all residents respect the right to quiet enjoyment of their neighbors, a right that is protected by law and by the covenants of your lease.

I ask that you respect the concerns of your neighbors and control the noise levels generated within your rented premises. If you do not do so, you will be in violation of your lease, and with local law, but more importantly, you will be disrupting the quiet enjoyment of your neighbors.

Thank you in advance for your cooperation.

Justin DaHood